

## KHYBER MEDICAL UNIVERSITY ADMISSION REGULATIONS, 2008

1. These regulations may be called "The Khyber Medical University (Admission) Regulations, 2008" in terms of 28(1)(c) of The Khyber Medical University Act, 2006 (NWFP Act No. 1 of 2007).
2. These Regulations shall come into force at once.
3. In these Regulations, unless the context otherwise requires, certain common expressions shall have the same meanings as assigned to them under Section 2 of the Khyber Medical University Act, 2006 (NWFP Act No. 1 of 2007).
  - a. "Admission" means enrolment of a qualified student in an approved discipline by an Admission Committee constituted by the Vice-Chancellor provided the admission so made is confirmed by the Vice-Chancellor for enrolment and registration under these Regulations.
  - b. "Admission Committee" means a committee appointed for the purposes of testing, interviewing and examining the suitability of candidates for admission and selecting candidates for admission for approval by the Vice-Chancellor under these Regulations.
  - c. "Registration" means the entry of the candidate enrolled in a class in the University Students Register by the Registrar after full verification of eligibility and particulars of a student after payment of prescribed fee and issue of a serially numbered Registration Card in token of completion of admission and the grant of privileges appurtenant to it.
  - d. "Migration Certificate" means the certificate of transfer of a student on roll in an institution within the jurisdiction of another University or Board of Intermediate and Secondary Education or any other teaching Institutes, constituent or affiliated college of the University with the consent of the respective institutions provided the student is eligible for admission under these Regulations otherwise.
  - e. "Transfer Certificate" means the certificate granted to a student of having attended a college or teaching Institute within the jurisdiction of this University for admission in a corresponding class in another college or University teaching Institute within the jurisdiction of this University.
3. Admission to higher education level not being a matter of right shall be selective on the basis of merit, aptitude and ability to benefit from a particular stream of learning and subject to availability of academic and physical facilities but it shall be without any discrimination on account of caste, creed, colour or sex with the exception in case of reservations on account of belonging to a particular segment of population as may be determined by the Syndicate in each case.
4. As far as possible seats for each class shall be fixed well in advance before the beginning of each session and announced by public notice.
5. Applications for admission in any degree programme of the university shall be invited by the Director Admission through advertisement by the University Teaching Institutes and by the Principals of Affiliated Colleges for the stipulated number of seats in the prescribed form to reach the Head/Principal of the Institute for concerned by the fixed date.
6. Applications for admission in any degree programme of the university class in the prescribed form and complete in all respects must reach the office of the Head of the institute concerned within 30 days of the advertisement.

7. A candidate may apply for admission in more than one subject and each application shall indicate the degree programme applied for.
8. Applications for admission will be scrutinised by an Admission Committee consisting of at least two members to be appointed by the Vice Chancellor from the University teaching Institutes and by principals in the case of colleges. In the case of postgraduate classes in affiliated colleges, two members shall be nominees of the Vice-Chancellor
9. All admissions shall be made strictly on merit. The Admission Committee shall prepare and notify a statement indicating the relevant weight assigned to the following factors of merit on the basis of which admissions shall be granted
  - (a) Performance of the candidates in the last examination.
  - (b) Marks in the subject concerned
  - (c) Performance in the interview.
  - (d) Any other factor that the Admission Committee may consider relevant.
10. If any candidate fails to appear before the Admission Committee for an interview at the fixed time he shall not be considered for admission.
11. Admission granted by the Admission Committee shall be provisional and will not mean any commitment or entail any legal liability till it is confirmed by the Vice Chancellor and the registration by the university is completed.
12. In case of doubtful or undefined validity of any academic qualification as equivalent to a recognised examination the provisional admission will be subject to the verification or recognition of the qualification by the Equivalence Committee of the Academic Council.
13. Within 15 days of completion of admissions the name, parentage, date of birth, examination passed with year, Roll number, marks, division, institution last attended and the course to which a candidate has been admitted shall be reported to the Vice-Chancellor in the prescribed form with the recommendations of the Admission Committee after due verification of the particulars of candidates and payment due from them, for approval by the Vice-Chancellor and registration in the University, Students Register for issue of Registration Card etc.
14. Late admission up to one week after the last date of admission may be allowed by the Vice-Chancellor on the recommendation of the Admission Committee under these regulations subject to the availability of seats and on the payment of a late fee of Rs. 5000/- in addition to the prescribed registration fees.  
 Late admissions will however, be allowed only in case of illness certified by a registered medical practitioner, accident involving confinement in hospital certified by the Medical Superintendent of the hospital concerned, an act of God or any other circumstance beyond human control duly verified by the Admission Committee.
15. All applications shall have the following enclosures
  - a. Photostat attested copies of the certificates of examinations passed and detailed marks certificates.
  - b. Character certificate from institution last attended or in case of private candidate a certificate of good character signed by a Magistrate First Class, Councillor of District Govt., Nazim or MPA of the area, a Notary Public or Headmaster / Mistress of the High School or any other officer of the Education Institute of equal or higher rank.

- c. Income certificate from the guardian's employer or revenue or Income Tax Officer or a Magistrate first class or an affidavit attested by a Notary Public.
  - d. Medical certificate from a registered medical practitioner holding at least a MBBS degree from a recognised University.
  - e. Three passport size photographs.
  - f. Migration certificate in the case of students who have passed the last qualifying examination from some other University of Pakistan.
  - g. Original documents shall be produced at the time of interview.
16. All applications must be sent by Registered A.D. Post or by hand so as to reach the Director Admission / Principal of the College before the last date of admission.
17. Every application should be accompanied by a declaration by the applicant, countersigned by his guardian that he would abide by the Statutes, Rules and Regulations of the University and instructions to him from time to time by his teachers and the Vice-Chancellor, Dean of Faculty, Chairmen of the Institutes and the Principal of the College.
19. Eligibility:- Admission to the Masters degree programmes of the university class shall be open to the candidates who have passed the bachelors examinations of the University or any other recognised University, securing at least 50% marks in the aggregate or the subject in which the applicant is seeking admission in Masters degree programme.
20. Candidates passing bachelor degree in the supplementary examination shall not be eligible for admission to Master programmes in the same year.
21. Foreign students shall be eligible for admission only if their cases are processed by the Federal Ministry of Education before the 1<sup>st</sup> of September of the relevant session in which admission is sought and if they obtain 75% marks in the qualifying examination from a recognised Foreign Institution or at least 2<sup>nd</sup> Division from a Pakistani Institution.
22. Admission in each next semester of degree programme shall be subject to the qualification of previous semester.
23. Student who has completed the prescribed number of lectures and practical of a semester of degree programme of the university at any level, shall not be allowed for re-admission to the same semester regardless whether he under take his final examination for that semester.
24. Admission by Migration / Transfer:- Admission may be allowed at any time of the year by migration of a student from any other University to this University in a corresponding class provided
- (a) The applicant produces a migration certificate from the University last attended along with a statement of total number of lectures delivered in the class and attended by the applicant along with a character certificate.
  - (b) That the Head of the Institute or the Principal concerned is agreeable to accept the applicant and has the necessary academic and physical facilities for the original combination of subjects or papers offered by the applicant at the time of his original admission.
  - (c) That the migration is applied for on account of transfer of father/guardian, change in financial circumstances or change of climate recommended by a registered MBBS doctor.

- (d) That prior permission is obtained from the Vice-Chancellor for such admission and a candidate fulfils the conditions of admission laid down in these regulations.
  - (e) Has deposited Rs: 5000/- as migration fee for degree programmes other than MBBS/BDS and Rs: 50,000/- for MBBS/BDS for intra university institutes and Rs: 100,000/- for other universities, whether local of the other province or foreign.
25. Admission may be granted to candidates for transfer to the corresponding class from one affiliated college of this University to another, or from the University Teaching Institute to an affiliated college of this University or vice-versa provided
- (a) Such a transfer is mutually agreed to by Heads of Institutes or Institution concerned.
  - (b) The transfer is applied for on account of transfer of father/guardian, change of financial circumstances or change of climate recommended by a registered MBBS doctor.
  - (c) All such transfers shall be reported to the Academic and Examination Sections of the University.
26. Re-admission:- If a student on the rolls remains absent from his class continuously for 14 days or more without a reasonable cause, he will be liable to be struck off the rolls of the Institute or college. Such students may be re-admitted only in case the Admission Committee is satisfied that the absence was not wilful or was due to circumstances beyond human control, provided such an application is submitted within 15 days after the order of the removal of student from rolls. Re-admission fee of Rs. 1500/- shall be charged and credited to the University Fund.
27. Miscellaneous:-If any of the particulars given by the candidate in his application for admission is found incorrect or false or facts suppressed he shall be refused admission. If incorrect or false statements or the suppression of facts are detected after a candidate has been granted admission, his admission shall be cancelled and he may be expelled from the University.
28. In all cases where these regulations are silent or where there is difference of opinion about their interpretation, the instructions of the Vice-Chancellor shall be final provided they are not inconsistent with these regulations.
29. One percent of the seats shall be reserved in each Institute for disabled students.
30. A candidate / person convicted of any offence in a Court of Law including moral turpitude and having served a sentence in a Jail is debarred from seeking admission in the University.